



Vestry Meeting
Monday June 13, 2022

ZOOM

<https://us02web.zoom.us/j/93670729699?pwd=Vks2b1lhdTBFMTEaWplblhZRnMvdz09>

The scheduled June meeting of the Epiphany Episcopal Church Vestry was held on June 13, 2022.

Vestry Attendance: The Vestry attended in person, with the option to attend **remotely via Zoom**. In attendance were: Rev. Dina Widlake, Myron Laible, Senior Warden; Neil Modzelewski, Treasurer; Dick Fichter, and Cameron Thurber.

Remote attendees were: Wendy Morency, Elizabeth Gayton

Absent: Kathleen Bellis, Junior Warden

Special Guests: Don Brill

Call to Order

Rev. Widlake called the meeting to order at 7:00 pm.

Opening Prayer

The Lord's prayer was read by all.

Opening prayer was given by Dick Fichter.

Spiritual Formation

Dwelling in the Word. Same piece of Scripture for whole year. Luke: 10:1-12

Vestry members paired up to discuss this scripture and what aspect stood out to them.

Approval of Meeting minutes

The May minutes were approved as amended. Approval was unanimous. Cameron moved, Dick seconded.

Ministry Reports

Reports from the following ministries were received prior to the meeting:

Finance

Outreach

Admin/Ops/B&G

Parish Life

CYFM

Clergy Report

Rev Widlake presented the Clergy Report.

The Vestry retreat was really grounding, and great to connect with each other.

Rev Widlake will ask for volunteers to participate in the various ministries; Hump Day messages will be part of the outreach effort.

Transitioning the 5:30 service from Celtic to Contemplative. This is second Sunday of the Month. This is now a Compline service, and went very well. It's 15 minutes and can be centering to start the week.

Farewell for Gayle went well. We have 4 positions open for teachers. They've been advertised.

An offer is going out to a new Preschool Director, interviewed this week, and she is ready to get started.

Outreach no official report for now, this month's meeting is postponed. Rev Widlake highlighted Hot Meals program and how well it went this month.

Paperwork is in process for salary action presented last month.

Finally Special election session was June 4, and Mark Stevenson will take over.

There will be a service the first Saturday in Dec to bring him onboard. What is the term for that? Not "ordained." Service will likely be streamed.

This coming Saturday there's a meeting with the Diocese about covenantal giving.

Amended quarterly reports were filed. Invoice received, and should be receiving government checks in the approximate amount of \$143K.

Myron added that the Servanthood ministry will meet in July to plan the 2023 stewardship campaign. Conversation about supply clergy and payment – ask for pay for Rev. Beth Bingham who covered two services for us.

Appoint Don Brill to attend Diocesan R-1 Meeting (vote). No vote required, as Don is an officer already.

Next Vestry meeting 18 July.

Finance Report

Finance Committee is gearing up for budget reconciliation, and will coordinate with Vestry liaisons for next year's budget.

Receipt of Treasurer's report

Neil Modzelewski presented the Treasurer's Report.

- Revenue:
 - We are 42% through the year (5 months).
 - Neil reviewed the status of Epiphany's bank accounts.
 - Bank accounts have been reconciled through May 2022.
 - May pledge income is \$15K and represents an 8.6% YOY increase from May 2021.
 - YTD Pledge income is \$95K and represents an 8.4% increase from cumulative pledge income in May 2021.
 - YTD Pledge income is 45.1% of annual budget (3.4% above plan).
 - May rental income is \$15K. YTD Rental income is \$59K and 33.9% of Annual Budget, which is a 92.7% increase YOY from cumulative rental income at the end of May 2021.
 - Note: New Hope Baptist Church's rent for January 2022 was paid in December 2021, and therefore is not reflected in cumulative Rental income figures for

2021. Had it been paid in 2022 YTD Rental income would be approximately \$73K or 41.9% of the annual budget (0.2% above plan).

- May total income is \$31K. YTD total income is \$162K and 38.3% of annual budget (3.4% below plan). ****see revised Treasurer's report for why total income decreased. ****
 - Adjusting for the reduced rental income in January discussed above, total YTD income is \$176K (0.1% below plan).

- **Expenses:**

- May expenses are \$34K, and represents a 57.5% increase from May 2021.
- May income exceeded expenses by \$2K.
- YTD expenses are \$197K and 46.7% of annual budget (5% above plan).
 - Note: YTD expenses include payment of Epiphany's \$10K Diocesan pledge for 2021 in 2022. Adjusting for this, YTD expenses are \$187K or 44.3% of budget (2.7% over plan). It is noted that Epiphany is expected to gradually increase its Diocesan pledge to 10% of pledge revenues by 2024. Using the 2022 budget, 10% of pledge revenues would be \$21K.
 - Note: YTD expenses for the Building & Grounds Ministry are \$60K or 63.7% of the budgeted amount for 2022. The exceedance can be attributed largely to higher than estimated snow removal expenses, unplanned HVAC and electrical repairs, and higher than normal electricity expenses due in part to malfunction of the HVAC system in January.
 - No immediate action is required, but future budget adjustments will likely be necessary.
- YTD expenses exceeded income by \$34K. Adjusted as noted above, YTD Expenses exceed YTD income by \$10K.
- The Finance Committee met on Thursday, June 9, 2022, via Zoom.
- The Finance Committee will meet on July 15, 2022, at 7pm via Zoom. All are welcome.

THE VESTRY RECEIVED THE TREASURER'S REPORT FOR MAY.

Other Treasurer Items:

2019 & 2020 Church Audits

The combined 2019 and 2020 audit reports were submitted to the Diocese on 11/29. The next step is for the Finance Committee to develop a plan of action to address audit report recommendations.

Bank Account Reconciliation

The Savings, Preschool, Fundraising, Discretionary, and Operating accounts have been reconciled through May 2022.

Finance Committee Updates

Finance Committee will update budget late summer. Discussion ensued about ACS, Realm, and various accounts, and how they appear on the spreadsheet.

Finance Committee Charter Finalization

It will be finalized next month.

Senior Warden Updates

Myron Laible, Senior Warden, presented the Senior Warden update.

Junior Warden Report –B&G

No report

Committee reports as needed

Worship has a great plan for Fellowship after service, involving lemonade and light refreshments. They will solicit volunteers to do this each week.

Watermelon Wednesdays begins this week, with the grill fired up, 6-8 pm. Kids activities will be available. Bring your own food to grill, and perhaps something to share. Rain will cancel the activity.

Calendar Review

Every Sunday: 10 am Worship in person or Online via YouTube.

Watermelon Wednesdays: June and July 6-8 pm

Every Thursday: Stronger Together Reconnection Chat <https://meet.google.com/dap-duuk-vtu>

Every Thursday: Choir practice, Thursdays at 7:30 pm

June 18 Meeting with the Diocese on R-1, Covenantal Giving

June 18 Blessing of Marriage for Susan Buckner & Mick Lemish

June 27 Parish Life meeting

July 3 CYFM Ministry Meeting 11:15 am

July 3 Worship Ministry Meeting 9 am

July 10 Sunday Circle Youth Group

July 10 Contemplative Worship 5:30 pm

July 11 Finance Committee meeting 7 pm

July 11 Stewardship Ministry meeting 7 pm

July 12 Outreach ministry meeting 7 pm

July 14 Buildings & Grounds meeting (Zoom) 7 pm

July 14 Admin, Ops & Finance (Zoom) 8 pm

July 18 Vestry Meeting 7 pm

July 25 Parish Life Ministry meeting (Zoom) 7 pm

Vestry Corner

- 1. There were no motions approved at this meeting.**
- 2. Hot Meals program continues to make a great impact. Volunteers needed.**
- 3. Watermelon Wednesdays begin this week, with the grill fired up, 6-8 pm. Kids activities will be available. Bring your own food to grill, and perhaps something to share.**
- 4. Outreach meeting is canceled for June.**

Prayers for Ourselves and Others

Closing Prayer was given by Rev Dina Widlake

Meeting adjourned at 8:20 pm

Next meeting is July 18, 2022, at 7 pm

Respectfully submitted,
Elizabeth Gayton

NEXT MEETING: Monday – July 18, 2022 7 PM